



# Building your Wordpress Website Part One

Step by Step Instructions: preparing to install your  
Wordpress Theme

# Introduction

Before you join next week's free business building class 'Building a Wordpress Website' there are a few steps to put in place.

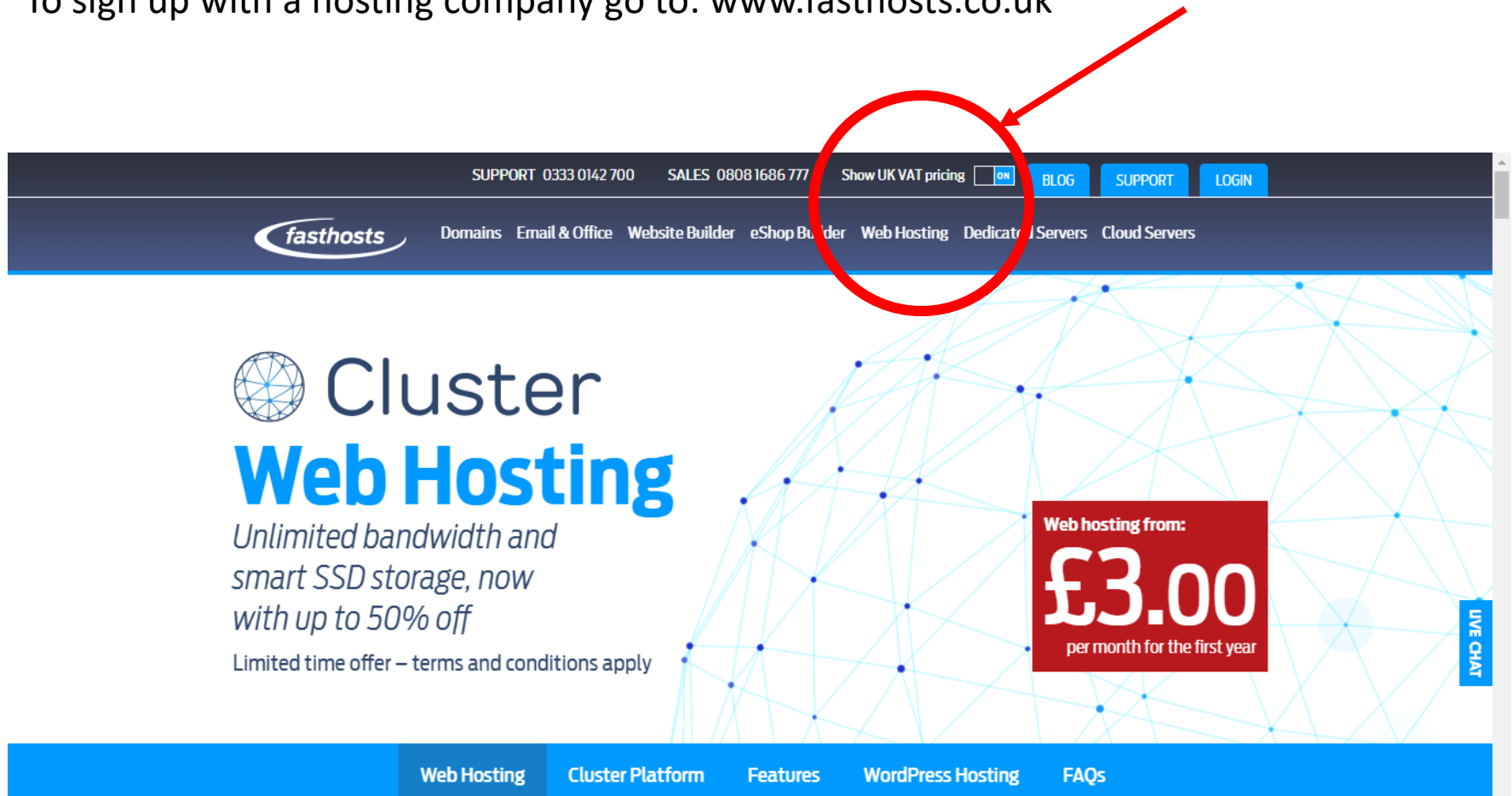
These links take you directly to the pages I refer to on the course.

As mentioned before, you are *self hosting* a Wordpress site, this means you need to sign-up with a hosting company and choose a domain name; you will also need to choose the Wordpress Theme that you like the look of, or think is more appropriate to your business.

As previously mentioned, I use Fasthosts for this demonstration. This is a UK company and one of the least expensive around at less than £5.00 per month.

Complete these steps to enable you to follow next week's class.


To sign up with a hosting company go to: [www.fasthosts.co.uk](http://www.fasthosts.co.uk)



The screenshot shows the Fasthosts website homepage. At the top, there is a dark blue header bar containing contact information: 'SUPPORT 0333 0142 700' and 'SALES 0808 1686 777'. To the right of this is a toggle switch for 'Show UK VAT pricing' which is currently set to 'ON'. Further right are buttons for 'BLOG', 'SUPPORT', and 'LOGIN'. Below this header is a dark blue navigation bar with the Fasthosts logo and links for 'Domains', 'Email & Office', 'Website Builder', 'eShop Builder', 'Web Hosting', 'Dedicated Servers', and 'Cloud Servers'. The main content area features a large graphic of a network of blue dots connected by lines. On the left, the text reads 'Cluster Web Hosting' in large blue letters, followed by 'Unlimited bandwidth and smart SSD storage, now with up to 50% off' and 'Limited time offer – terms and conditions apply'. On the right, a red box displays 'Web hosting from: £3.00 per month for the first year'. A vertical 'LIVE CHAT' button is on the far right. At the bottom, a blue navigation bar contains links for 'Web Hosting', 'Cluster Platform', 'Features', 'WordPress Hosting', and 'FAQs'. A red circle and arrow highlight the 'Show UK VAT pricing' toggle in the top header.

SUPPORT 0333 0142 700 SALES 0808 1686 777 Show UK VAT pricing ☒ ON BLOG SUPPORT LOGIN

fasthosts Domains Email & Office Website Builder eShop Builder Web Hosting Dedicated Servers Cloud Servers

 Cluster  
**Web Hosting**  
*Unlimited bandwidth and smart SSD storage, now with up to 50% off*  
Limited time offer – terms and conditions apply

Web hosting from:  
**£3.00**  
per month for the first year

LIVE CHAT

Web Hosting Cluster Platform Features WordPress Hosting FAQs

As you can see web hosting starts from just £3.00 per month.

SUPPORT 0333 0142 700

SALES 0808 1686 777

Show UK VAT pricing



BLOG

SUPPORT

LOGIN



Domains

Email & Office

Website Builder

eShop Builder

Web Hosting

Dedicated Servers

Cloud Servers



# Cluster Web Hosting

*Unlimited bandwidth and  
smart SSD storage, now  
with up to 50% off*

Limited time offer – terms and conditions apply

Web Hosting Overview

Cluster platform

Features

WordPress Hosting

Web Hosting FAQs

Web hosting from:

**£3.00**

per month for the first year

LIVE CHAT

Web Hosting

Cluster Platform

Features

WordPress Hosting

FAQs

Scroll down this page until ...



The screenshot shows the Fasthosts website's WordPress Hosting section. The header includes contact information (SUPPORT 0333 0142 700, SALES 0808 1686 777), a VAT pricing toggle, and navigation links (BLOG, SUPPORT, LOGIN). The main navigation bar lists services: Domains, Email & Office, Website Builder, eShop Builder, Web Hosting, Dedicated Servers, and Cloud Servers. The main content area features the 'WordPress Hosting' title, a list of two benefits, the WordPress logo, and a prominent red price tag. A 'LIVE CHAT' button is visible on the right side of the hero section.

SUPPORT 0333 0142 700 SALES 0808 1686 777 Show UK VAT pricing ☐ ON BLOG SUPPORT LOGIN

**fasthosts** Domains Email & Office Website Builder eShop Builder Web Hosting Dedicated Servers Cloud Servers

# WordPress Hosting

- ✓ Feature rich WordPress optimised Hosting
- ✓ Install with one click using our powerful control panel

**Web Hosting from:**  
**£3.00**  
per month

LIVE CHAT

Fasthosts + WordPress = perfect

... you reach this section. I recommend the cheapest until you need more web space. Scroll down further ...

The screenshot shows the Fasthosts website with three hosting plans displayed. The Ignite plan is circled in red. The Momentum plan is marked as 'RECOMMENDED'. The Ultimate plan is also shown. Each plan includes a 'BUY' button and details about the number of websites, tech support, web space, and databases.

Plan	Price	Websites	Tech Support	Web Space	Databases
Ignite	£3.00pm	1	24/7	10GB	2 x 1GB
Momentum	£8.40pm	3	24/7	20GB	20 x 1GB
Ultimate	£18.00pm	100	24/7 UK	120GB	120 x 1GB

Additional details from the screenshot:

- Top navigation: SUPPORT 0333 0142 700, SALES 0808 1686 777, Show UK VAT pricing ☐ ON, BLOG, SUPPORT, LOGIN.
- Fasthosts logo and navigation links: Domains, Email & Office, Website Builder, eShop Builder, Web Hosting, Dedicated Servers, Cloud Servers.
- RECOMMENDED badge above the Momentum plan.
- LIVE CHAT button on the right side.

As you can see you can add up to 5 Mailboxes (additional cost) plus a free .com or .co.uk domain name included in this package. Select package, then choose your domain name.

The screenshot displays the Fasthosts website with three hosting packages. The first package is circled in red. The website header includes contact information, a VAT pricing toggle, and navigation links. The package details are as follows:

Package 1 (Circled)	Package 2	Package 3
<b>24/7</b> Tech support	<b>24/7</b> Tech support	<b>24/7 OR</b> Tech support
<b>10GB</b> Smart SSD web space	<b>20GB</b> Smart SSD web space ⓘ	<b>120GB</b> Smart SSD web space ⓘ
<b>2 x 1GB</b> Databases	<b>20 x 1GB</b> Databases – low contention	<b>120 x 1GB</b> Databases – low contention
<b>Basic</b> SEO tools	<b>Advanced</b> SEO tools	<b>Advanced</b> SEO tools
<b>5 x Mail Extra (2GB)</b> Mailboxes	<b>100 x Mail Extra (2GB)</b> Mailboxes ⓘ	<b>1090 x Mail Extra (2GB)</b> Mailboxes ⓘ
<b>Free 1 year domain registration</b> .com .co.uk .uk .LONDON	<b>Free 1 year domain registration</b> .com .co.uk .uk .LONDON	<b>Free 1 year domain registration</b> .com .co.uk .uk .LONDON
<b>BUY</b>	<b>BUY</b>	<b>BUY</b>

A vertical **LIVE CHAT** button is located on the right side of the page.

Choose whether to keep your personal information private, or opt for the Protect package at £2.99 for the first year.

Uncheck this box if you just want to buy your domain for 1 year, otherwise it defaults to 2 years.

**Your domain search results**

**coast-social-media-marketing.co.uk**  
Good news, your domain is currently available!

**Special offer** - on .co.uk domains for a limited time period.

Registration period: **1 year - £2.99 (£3.59 inc. UK - VAT @ 20%)**

**Special offer Protect your personal information**  
Avoid email spam and protect your personal information with domain privacy.

WHOIS Opt-Out only makes your address private in public WHOIS searches.  
Domain Privacy makes all your details private.

- Hides your personal information from the publicly accessible Whois database
- Protect against identity theft
- Reduce the risk of nuisance sales phone calls and letters
- Reduce the risk of email spam
- Reduce the risk of fraudulent domain transfers

☒ Keep my personal information public

☐ Protect my personal information  
**£2.99 for the first year!** Normally £5.99 (£7.19 inc. VAT @ 20%)

[Terms and conditions apply](#)

VAT may be subject to change dependent upon your country of residence

**Ignite**  
Discounted price. Special offer £2.50  
Pay monthly, 12 month contract Normally £5.00

**coast-social-media-marketing.co.uk**  
Domain registration 1st year free Free  
1 year registration Normally £2.99

Sub total £2.50  
UK VAT @ 20% £0.50  
**Total to pay £3.00**

**Continue**

[Cancel](#)  
[Back](#)

**SALES CHAT**

InstallScreencastO....exe ^ Show all X

When you're happy, click continue ...



For an additional £1.20 per month I would recommend adding these additional services, the SSL certificate alone is worth this, especially if you intend to take payments on your website in the future.

The screenshot shows the Fasthosts admin interface at <https://admin.fasthosts.co.uk/purchase/hosting/addons/>. The page is titled "We recommend the following services". It features a grid of recommended services and a summary table on the right.

**Recommended Services:**

- Add Boost to your Ignite package**  
A performance boost to your hosting package.  
£1.00 pm (Discounted price. Special offer)  
£1.20 inc. VAT @ 20%
- Intelligent Load Balancing**
- 100% FAULT TOLERANT**  
100% fault tolerant
- Low contention web servers**
- Low contention databases**
- Advanced scripting - Ruby & Python**
- Free 1 Year dedicated SSL certificate**

**Summary Table:**

Ignite	
Discounted price. Special offer	£2.50
Pay monthly, 12 month contract	Normally £5.00
coast-social...-marketing.co.uk	
Domain registration 1st year free	Free
1 year registration	Normally £2.99
Sub total	£2.50
UK - VAT @ 20%	£0.50
<b>Total to pay</b>	<b>£3.00</b>

**Buttons:**

- [Continue to order summary](#)
- [Cancel](#)
- [Back](#)
- [Add](#) (highlighted with a red circle)


VAT may be subject to change dependent upon your country of residence

Once you're happy, click continue to order summary ...

# Review your order and complete your personal details

Secure | <https://admin.fasthosts.co.uk/purchase/hosting/details/>

## Account details



Ignite Boost  
Discounted price. Special offer  
Pay monthly, 12 month contract  
£3.50  
Normally £7.00

coast-social...-marketing.co.uk  
Domain registration 1st year free  
1 year registration  
Free  
Normally £2.99

Sub total	£3.50
UK - VAT @ 20%	£0.70
<b>Total to pay</b>	<b>£4.20</b>

VAT may be subject to change dependent upon your country of residence ⓘ

### Your Details

Name \*

Account Use \* ☒ Personal ☐ Business

Email Address \*

### Recurring payments

Your products will renew to the schedule outlined in your selected contract option.

More information about these payments is available in your billing schedule.


[View billing schedule](#)

### Already with Fasthosts?

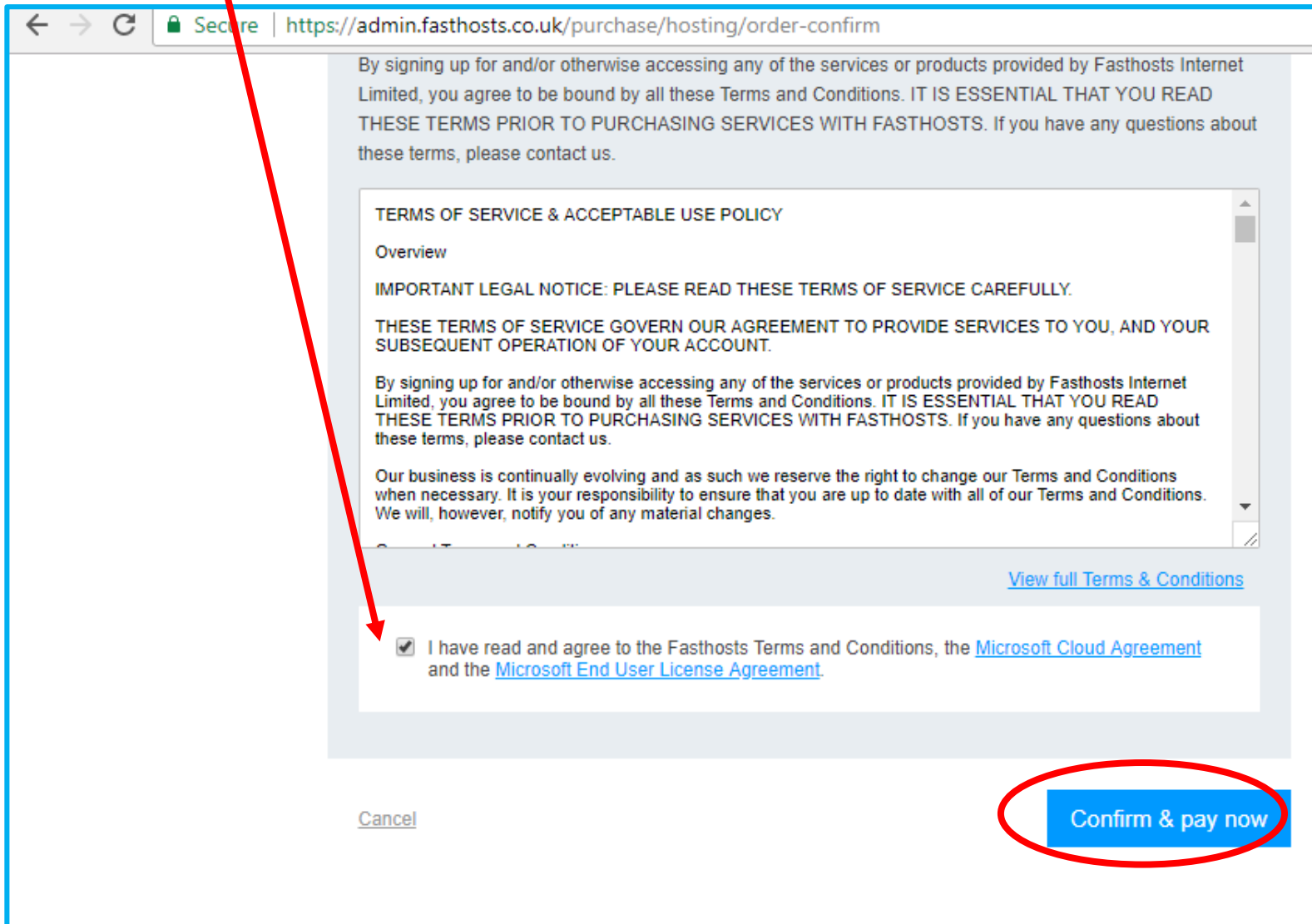
Log in to add this package to your existing Fasthosts account.

[Log in](#)

**SALES CHAT**

 Privacy - Terms

Review Terms of Service and tick agreement box if you wish to proceed.



The screenshot shows a web browser window with the address bar displaying "Secure | https://admin.fasthosts.co.uk/purchase/hosting/order-confirm". The main content area contains the following text:

By signing up for and/or otherwise accessing any of the services or products provided by Fasthosts Internet Limited, you agree to be bound by all these Terms and Conditions. IT IS ESSENTIAL THAT YOU READ THESE TERMS PRIOR TO PURCHASING SERVICES WITH FASTHOSTS. If you have any questions about these terms, please contact us.

**TERMS OF SERVICE & ACCEPTABLE USE POLICY**

Overview

**IMPORTANT LEGAL NOTICE: PLEASE READ THESE TERMS OF SERVICE CAREFULLY.**

THESE TERMS OF SERVICE GOVERN OUR AGREEMENT TO PROVIDE SERVICES TO YOU, AND YOUR SUBSEQUENT OPERATION OF YOUR ACCOUNT.

By signing up for and/or otherwise accessing any of the services or products provided by Fasthosts Internet Limited, you agree to be bound by all these Terms and Conditions. IT IS ESSENTIAL THAT YOU READ THESE TERMS PRIOR TO PURCHASING SERVICES WITH FASTHOSTS. If you have any questions about these terms, please contact us.

Our business is continually evolving and as such we reserve the right to change our Terms and Conditions when necessary. It is your responsibility to ensure that you are up to date with all of our Terms and Conditions. We will, however, notify you of any material changes.

[View full Terms & Conditions](#)


☒ I have read and agree to the Fasthosts Terms and Conditions, the [Microsoft Cloud Agreement](#) and the [Microsoft End User License Agreement](#).

[Cancel](#) [Confirm & pay now](#)


A red arrow points from the instruction text to the checkbox. The "Confirm & pay now" button is circled in red.

Choose whether or not to accept your free 30 Day trial for a Mailbox.


Benefits of Exchange 2013 mailbox include:




25 GB capacity



Synchronised email and diaries across devices



Free 24/7 expert support



Anti-virus and spam protection

Take the trial today to experience how Exchange 2013 can help your business.

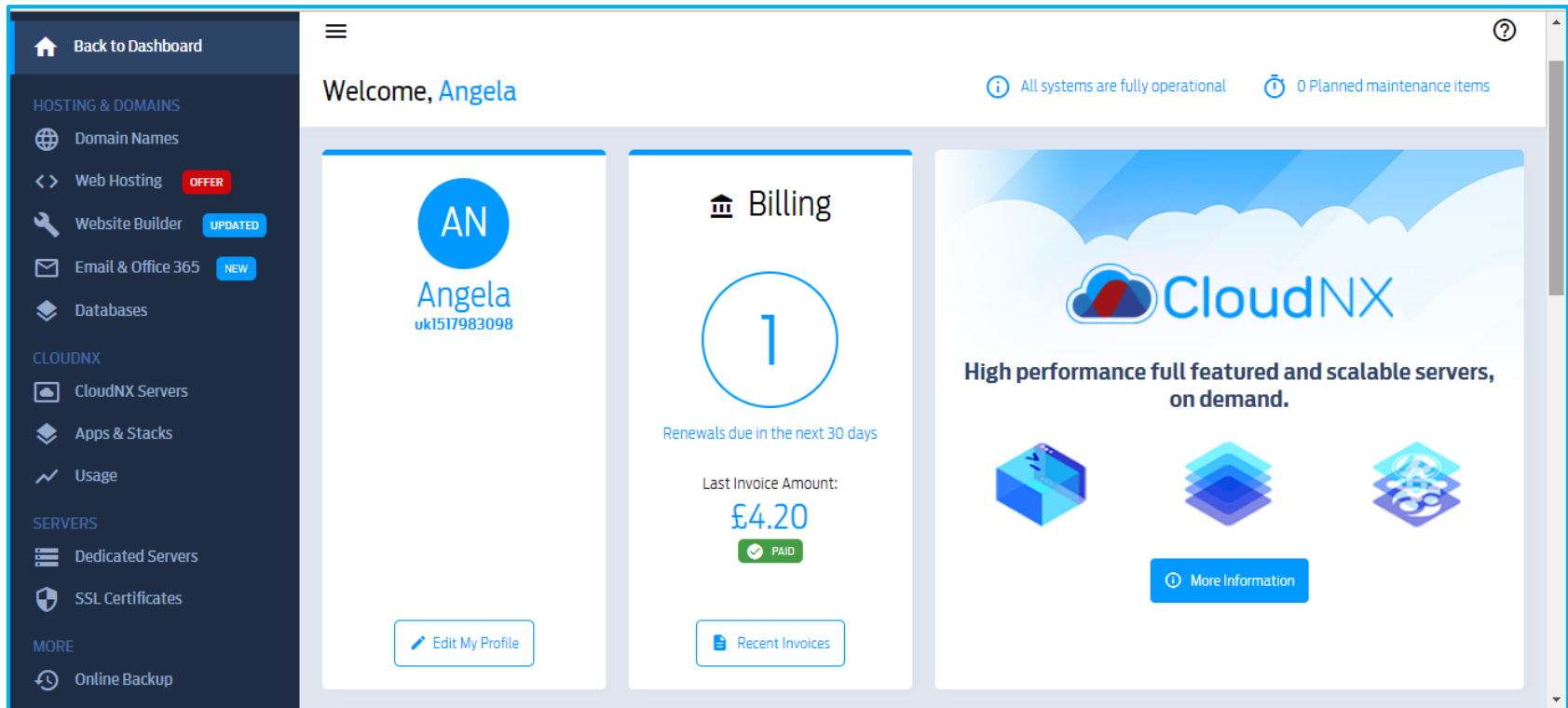
CLAIM MY FREE TRIAL

[Go to your control panel dashboard](#)

SALES CHAT

Otherwise click 'Go to your control panel dashboard'

This brings you to your dashboard where we can start building our Wordpress Website. Between now and next week you'll need to purchase a Wordpress Theme, remember not to unpack (unzip) the zip folder.



That's it for this tutorial. See you in Part Two next week.